

Form FmHA 1951-53  
(4-85)UNITED STATES DEPARTMENT OF AGRICULTURE - FARMERS HOME ADMINISTRATION  
MULTIPLE FAMILY HOUSING - TRANSACTION RECORD

MAIL CODE		BORROWER CASE NUMBER		PROJECT NUMBER	FUND CODE	LOAN NO.	AMOUNT OF LOAN	DATE OF LOAN	INT. RATE	DATE ACCRUAL	DATE PREP
ST.	CO.	ST.	CO.	BORROWER NO.							
(1)		(2)		(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

PAYMENT STATUS	
AMOUNT	DATE
(11)	(11)

UNPAID BALANCES			
INTEREST	PRINCIPAL	LATE FEES	OVERAGES
(12)	(13)	(14)	(15)

MONTHLY NOTE PAYMENT AMT.
(16)

MONTHLY SUBSIDY CREDIT AMOUNT
(17)

LATE FEE RATE
(18)

CHARGES			CREDITS					T Y P	TOTAL	EFFECTIVE DATE	TRANSACTION ID
LOAN	LATE FEES	LATE FEES	SUBSIDY		OVERAGE	LOAN					
			INTEREST	PRINCIPAL		INTEREST	PRINCIPAL				
(19)	(20)	(21)	(22)	(23)	(24)	(25)	(26)	(27)	(28)	(29)	(30)
(31)	(32)	(33)	(34)	(35)	(36)	(37)	(38)	(39)			TOTAL

BORROWER NAME  
REMARKS

(40)

(see reverse)

Prepared by Finance Office each time a transaction is processed to a borrower loan record which updates monetary or nonmonetary data.

PROCEDURE FOR PREPARATION : FmHA Instruction 1905-A, 1951-A, and 1951-B.

PREPARED BY : Finance Office

NUMBER OF COPIES : Original and one.

SIGNATURES REQUIRED : None.

DISTRIBUTION OF COPIES : Original to District Office; Copy retained in Finance Office.

(02-10-92) SPECIAL PN

**INSTRUCTIONS FOR PREPARATION**

1. Mail code of servicing office.
2. Self-explanatory.
3. Project number of MFH loan.
4. Fund code for which the transaction data is applicable.
5. Loan number for which the transaction data is applicable.

NOTE: Range of MFH Loan Numbers:   Loans 01-99  
  Audit Receivables 100-149  
  Cost Items 150-999

6. Amount of loan advanced through the date of the statement.
7. Date the loan was closed.
8. Interest rate shown on the promissory note.
9. Date of last accrual.
10. Date the transaction was processed in the Finance Office.
11. Borrower's payment status as of the date of the statement.

**UNPAID BALANCES**

NOTE: Separate totals will be provided for charges and credits applied to the loan and advance from the fund.

12. Total unpaid interest computed through the date of accrual.
13. Total unpaid principal balance as of date of accrual.
14. Total unpaid late fees as of date of accrual.
15. Total unpaid overages as of date of accrual.
16. The amortized monthly payment amount at the note interest rate.
17. The difference between the amortized note rate installment and the reduced rate installment.
18. The penalty rate charged for installments received more than 15 days past the due date.

DETAILED ACTIVITY UPDATED TO THE BORROWER'S ACCOUNT AS OF THE DATE  
PREPARED SHOWN ON FORM FmHA 1951-53.

19. Amount of loan advances, recoverable cost items, or overage charges.
20. Amount of late fees charged.
21. Amount applied to late fees.
22. Amount of accrued subsidy credited to interest as of the transaction date.
23. Amount of accrued subsidy credited to principal as of the transaction date.
24. Amount applied to overage.
25. Amount applied to interest.
26. Amount applied to principal.
27. Symbol of payment: R (Regular), G (Extra), U (Refund), and V (Voluntary Additional Principal).
28. Total payment applied and/or total rental assistance applied to the loan balances or disbursed to the borrower.
29. Effective date of the transaction.
30. Transaction identification. (This is the abbreviated description of the transaction in words).
31. Total charges and advances for the transaction effective date.
32. Total late fees charged for the transaction effective date.
33. Total amount applied to late fees for the transaction effective date.
34. Total accrued subsidy credited to interest for the transaction effective date.
35. Total accrued subsidy credited to principal for the transaction effective date.
36. Total amount applied to overage for the transaction effective date.
37. Total amount applied to interest for the transaction effective date.

38. Total amount applied to principal for the transaction effective date.
39. Total payments or loan credits applied on the transaction effective date.
40. Any additional information to be furnished regarding the transaction will be printed in this space; e.g., unliquidated obligation balances by agreement number for projects with rental assistance.